

Application for a carrier licence

Licence for whom?

You only need to apply to Brussels Environment for a licence if you transport animals as part of an economic activity over a distance of more than 65 km and if your company's head office is located in Brussels.

How to apply for a licence?

For short journeys - Type 1 licence (more than 65 km, less than 8 hours with a border crossing or less than 12 hours on national territory), you must:

- Complete the application form;
- Pay a lump sum of 75 euros onto account:
 - IBAN BE14 0912 3109 8283 under the name of SPRB (Brussels Regional Public Service)
 - Address: 80 Rue du progrès, 1035 Brussels
 - Communication: "TRSP1 + name"
- Provide us with photos of the vehicle(s) concerned (interior and exterior - not internet images of the same model);
- Provide us with evidence that you and your staff are competent to transport and handle animals;
- For the transport of cattle, sheep, goats, pigs, horses and poultry a **professional certificate of competence** must be provided. If you don't have one, you need to be trained. For French-speaking carriers, you can find information on the CER website (see link at the bottom of the page). For Dutch-speaking carriers, on the DGZ website. These institutions will provide you with the certificate after passing a test. **Please note that certificates of professional competence for the staff of companies authorised in Brussels are only valid for 5 years.**
- Provide us with proof that the vehicle has the appropriate equipment for the species transported;
- Provide us with your operational procedures / good practice guides (vehicle preparation, animal control/handling, etc.);
- Not to have committed any infringement of Community or national legislation on animal protection during the 3 years preceding the date of application.

For long journeys - Type 2 licence (more than 8 hours with border crossing or more than 12 hours on national territory), you must:

- Complete the application form;
- Pay a lump sum of 75 euros into the account:
 - IBAN BE14 0912 3109 8283 under the name of SPRB (Brussels Regional Public Service)
 - Address: 80 Rue du progrès, 1035 Brussels
 - Communication: "TRSP2 + name"
- Provide us with evidence that you and your staff are competent to transport and handle animals;
- For the transport of cattle, sheep, goats, pigs, equines and poultry a professional certificate of competence must be provided. If you don't have one, you need to be trained. For French-speaking carriers, you can find information on the CER website. For Dutch-speaking carriers, on the DGZ website (see link at bottom of page). These institutions will provide you with the certificate after passing a test. **Please note that certificates of professional competence for the staff of companies authorised in Brussels are only valid for 5 years.**

- Provide us with proof that the vehicle has the appropriate equipment for the species transported;
- Provide us with your operational procedures / good practice guides (vehicle preparation, animal control, etc.) and in particular the procedures for monitoring and recording the movements of the road vehicles under your responsibility as well as the possibility of contacting the driver at all times during long journeys;
- Provide us with your emergency procedure;
- Provide us with proof of a navigation system if you are transporting non-Studbook horses, cattle, sheep, goats and pigs;
- Not to have committed any infringement of Community or national legislation on animal protection during the 3 years preceding the date of application.
- Have a **certificate of approval** for each of your vehicles: this certifies that the vehicle used complies with the conditions of transport relating to animal welfare.

In order to obtain a certificate of approval as part of a new application for authorisation or for any new vehicle within your existing business, you must:

- Complete the carrier licence application form;
- Pay a lump sum of 25 euros per vehicle onto account:
 - BE14 0912 3109 8283
 - Service Public Régional de Bruxelles,
 - Rue du progrès 80, 1035 Brussels.
 - Communication "TRSP2 + name"

An inspection of the vehicle(s) must be carried out prior to the granting of your licence or your certificate of approval if you are already in possession of a valid licence.

These licences are strictly "animal welfare" licences. Check with other authorities for any other legal requirements.

In order to be **compliant from a health protection point of view**, please fill in the [AFSCA form](#).

Follow-up of your licence / certificate of approval file

Within one month of submitting your application for a licence or your application for a certificate of approval, Brussels Environment will send you an acknowledgement of receipt confirming whether or not your file is complete.

The licence is issued within 4 months of the submission of the **complete** application. An application for renewal of your licence should therefore be submitted between the 7th and 4th month before your licence expires.

Any modification or cessation of activities or any change of contact details must be notified to Brussels Environment without delay either electronically or by post.

The validity of a carrier licence and a certificate of approval is 5 years.

On the following pages you will find an English translation of the French and Dutch applications.

This English application is only there to help you understand how to fill in the application but you must use the Dutch or French form.

APPLICATION FOR A CARRIER LICENCE

In accordance with Articles 6, 10, 11, 18 and 19 of Regulation 1/2005 of 22 December 2004

Please complete your application in CAPITAL letters

Please attach to this application:

We invite you to consult the document "List of evidence and procedures checked as part of an application for a licence" in advance.

- Proof of **payment** of the carrier licence application **fee**;
- A copy of the **certificates of professional competence** valid for drivers and attendants (in the case of transport of domestic equidae, domestic animals of the bovine, ovine, caprine and porcine species or poultry);
- Evidence that you have sufficient and appropriate **personnel, equipment and operational procedures** (management of animals during (un)loading and transport, management of extreme temperatures, management of accidents, breakdowns, etc.);
- In the event of transport exceeding 8 hours (**long duration**):
 - o **Certificates of accreditation** valid for all means of transport by road to be used for long journeys;
 - o **Contingency plans**;
 - o Evidence of the use of a **logbook**;
 - o The following procedures:
 - Procedures for carriers to monitor and record the movements of road vehicles under their responsibility and to contact the drivers concerned at all times during long journeys

This application is for a carrier licence:

- 1st application
- Renewal Licence no:
- Modification Licence no:

Firm:

Full name of the person in charge:

Address:

Telephone number:

Fax number:

Email address:

Business registration number (Banque Carrefour d'Entreprise):

Number of carriers currently in operation:

Number of vehicles in operation: (see List of vehicles)



Species of animals transported:

Cattle Sheep Goats Pigs Equines

Other species (please specify):

Will the animals transported be adults, or weaned or unweaned young animals:

Are there any persons who will be involved in the transport of the animals and who have committed an infringement of animal welfare legislation in the three years prior to this application for which a penalty notice has been issued? YES NO

If YES:

Name of this (these) person(s):

Date of infringement(s):

Details (such as nature of the infringement, legislation, penalty, sanctioning authority, name of court if there was a judgement):

.....
.....
.....
.....

I make long trips (more than 8 hours):

YES NO

On long journeys I can reach the driver concerned at all times:

YES NO

I undertake to carry out my animal transport activity with sufficiently trained staff and with sufficient and appropriate equipment and operational procedures to comply with Council Regulation (EC) No. 1/2005 of 22 December 2004

Certified as sincere and true,

..... (location); (date)

.....
(Signature)

This application and its appendices should be returned to:

- *Either by email: bienetreanimal@environnement.brussels*
- *Or by regular post: Brussels Environment, Animal Welfare Department, Tour et Taxis, 86C / 3000, 1000 Brussels*

LIST OF VEHICLES

Order no.	VEHICLE type	MAKE	LICENCE PLATE NO	USABLE LOADING AREA (in m ²)				Species of animals transported (specify if young unweaned/young weaned/adults)
				Length X (m)	Width = (m)	X-area (m ²)	Number of levels	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								



Where animals are kept in cages/containers during transport, description of these:

CAGES

SPECIES	BODY WEIGHT	FLOOR AREA PER ANIMAL (CM ²)	MINIMUM COMPARTMENT HEIGHT (CM)